



WASHINGTON METROPOLITAN AREA TRANSIT AUTHORITY
600 Fifth Street, NW, Washington, DC 20001-2651

AMENDMENT OF SOLICITATION / MODIFICATION OF CONTRACT

1. AMENDMENT/MODIFICATION Amendment 01		2. EFFECTIVE DATE (Same as block 17)	
3. ISSUED BY PURCHASING SECTION Office of Procurement and Materials Wondem Asres		4. ADMINISTERED BY (If other than block 3)	
5. CONTRACTOR NAME AND ADDRESS (Street, city, county, state, and Zip Code)		6. FORM TYPE (Check only one) <input checked="" type="checkbox"/> AMENDMENT OF SOLICITATION NO. <u>CQ17097 Pre-Employment Periodic Medical Evaluation, and Drug and Alcohol Testing</u> DATE <u>02/17/2017</u> (See block 7) <input type="checkbox"/> MODIFICATION OF CONTRACT/ORDER NO. _____ DATE _____ (See block 9)	
7. THIS BLOCK APPLIES ONLY TO AMENDMENTS OF SOLICITATIONS The above numbered solicitation is amended as set forth in block 10. The hour and date specified for receipt of Offers <input checked="" type="checkbox"/> is extended, <input type="checkbox"/> is not extended. Offerors must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation, or as amended, by one of the following methods; (a) By signing and returning <u>1</u> copy of this amendment; (b) by acknowledging receipt of this amendment on each copy of the offer submitted; or (c) by separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE ISSUING OFFICE PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If, by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided such telegram makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.			
8. ACCOUNTING AND APPROPRIATION DATA (If required)			
9. THIS BLOCK APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS (a) <input type="checkbox"/> This Change Order is issued pursuant to _____ The Changes set forth in block 10 are made to the above numbered contract/order. (b) <input type="checkbox"/> The above numbered contract/order is modified to reflect the administrative changes (such as changes in paying office, appropriation data, etc.) set forth in block 10. (c) <input type="checkbox"/> This Supplemental Agreement is entered into pursuant to authority of _____ It modifies the above numbered contract as set forth in block 10.			
10. DESCRIPTION OF AMENDMENT/MODIFICATION WMATA hereby amends RFP CQ17097 by; 1. Incorporating questions received from vendors and WMATA's responses per Appendix A 2. Incorporating additional updated information per appendix B. 3. Extending the proposal due date to COB March 31, 2017. Except as provided herein, all terms and conditions of the document referenced in block 6, as heretofore changed, remain unchanged and in full force and effect.			
11. <input checked="" type="checkbox"/> CONTRACTOR/OFFEROR IS REQUIRED TO SIGN THIS MODIFICATION AND RETURN <u>1</u> COPY TO ISSUING OFFICE.		<input type="checkbox"/> CONTRACTOR/OFFEROR IS NOT REQUIRED TO SIGN THIS DOCUMENT	
12. NAME OF CONTRACTOR/OFFICE BY _____ (Signature of person authorized to sign)		15. WASHINGTON METROPOLITAN AREA TRANSIT AUTHORITY BY <u>William Walters</u> (Signature of Contracting Officer)	
13. NAME AND TITLE OF SIGNER (Type or print)	14. DATE SIGNED	16. NAME OF CONTRACTING OFFICER (Type or print) William Walters	17. DATE SIGNED 23 MAR 2017

Appendix A

QUESTIONS RECEIVED FROM VENDORS AND WMATA'S RESPONSES

1. We partner with a drug screening provider and utilize all of the clinics in their network as well as the MRO. Is that acceptable to meet the requirements of this RFP?

Answer: *Applicants/employees must be able to receive examination and drug/alcohol screening at the same location.*

2. For the site visit of facilities, can we give you a list of facilities in the DC, MD and VA area that we use for Periodic Medical evaluation and non-dot/DOT drug and alcohol testing?

Answer: *Yes*

3. Will you be requiring Random DOT drug testing?

Answer: *No*

4. If you require random DOT drug testing, will this be scheduled as an **onsite visit** at one of your main locations, or will we be scheduling the random tests at one of our in network clinics?

Answer: *N/A*

5. If you require an onsite visit, I did not see this in the pricing.

Answer: *WMATA will not provide payment for onsite visits conducted prior contract award or during unannounced audits.*

6. Who is your current vendor for this service?

Answer: *Such information cannot be released.*

7. Can you give me information on the last bid awarded for this account or provide me with how I can obtain the information?

Answer: *Such information cannot be released.*

8. Is there a pre-bid meeting if so please let me know.

Answer: *There will not be a pre-bid meeting.*

9. Is a sound proof hearing booth required for the audiometric testing? Page 13 of the RFP, 14 a.3. indicates adequate testing equipment includes a sound proof hearing booth, titmus vision screener, etc.

Answer: *Yes*

10. Page 88, 2.1 indicates Saturday hours are required. Is this to mean every Saturday or only when examinations are scheduled?

Answer: *Examinations are scheduled every Saturday*

11. Is there an expectation that walk-ins (vs. scheduled appointments) will be required for DOT examinations?

Answer: *No Walk-ins*

12. Page 95 indicates a web based system to provide status and additional information. In addition, daily and monthly reports are required. Would it be sufficient to have the web-based system produce this information on a daily and monthly basis?

Answer: Yes

13. Page 98 lists multiple medical follow up screenings including 45 day, 30 day and 10 day follow up. What is the expectation on how contractor staff will follow up with TA personnel? Will the contractor have access to the individuals phone numbers, etc.

Answer: Contractor will communicate with TA via required Daily Status Reports. Phone numbers will be made available.

14. What are the current rates being paid for the services listed in the Price Schedule Sheet?

Answer: This kind of information cannot be released.

15. Is membership in the Mid-Atlantic Cooperative required? (p. 85)

Answer: No

16. Is a business relationship with the Mid-Atlantic Cooperative required? (p. 85)

Answer: No

17. Is the SBLPP designation inclusive of other DC small-, female-, minority-business designations such as CBE, SBE, LBE, DBE, DZE, ROB, LRB etc.? (p. 102- 105)?

Answer: No, SBLPP designation is based on criteria established by WMATA's Board of Directors. SBLPP must be a small business (according to U.S. Small Business Administration size standards) and located in the District of Columbia, State of Maryland, or Commonwealth of Virginia.

18. With regard to SBLPP requirements, clarification is needed: is the only submission requirement for this RFP in terms of the submission of the SBLPP certification held by any subcontractors? (p. 105)

Answer: Bidder/proposer must be SBLPP certified by WMATA's Disadvantaged Business Enterprise (DBE) Program Office

19. Is page 86 left blank intentionally?

Answer: Yes.

20. Will this contract be awarded to a single vendor or possibly multiple different vendors?

Answer: The contract will be awarded to a single vendor.

21. Is WMATA requiring facilities located within VA, MD and DC? The bid was not specific in this regard, stating that the locations needed to be reasonably accessible to all the different counties. Ideally, how many different locations is WMATA looking for and where?

Answer: No specific number of facilities. However, proposers should have local facilities conveniently located within the Washington Metropolitan Area

22. Would it be possible to obtain census information regarding where your employees are located within the DMV area?

Answer: Yes. This is the data:

DC	1435
MD	8577
VA	1817

23. Would WMATA accept subcontractor arrangement for your MRO services?

Answer: Yes

24. Can you share information regarding your current vendor and facilities currently being used?

Answer: Such information cannot be released.

25. Are there any current issues/problems/pain points you are facing with your current vendor?

Answer: Such information cannot be released.

26. Please elaborate on the components of the physical exam. AECOM guidelines in bid not complete.

Answer: It is not AECOM. Rather it is ACOEM guidelines. DOT examinations as per federal regulations. Safety Sensitive examinations include titmus vision screen, audiogram, dipstick urinalysis, drug and alcohol screen, screening for sleep apnea, vital signs, BMI, review of medical history physical examination assessing ability to perform essential functions as per WMATA Job Descriptions, and determination of ability to perform essential functions.

27. Please articulate what is included in the litigation package (pages 6 and 7)

Answer: Urine drug test litigation package includes: Copy of external CCF; Copies of internal chains of custody; Screen results; Confirmation results; Donor ID verification; Photo copy of bottle seals; Copy of MRO results; Certified scientist worksheet; Specimen storage record. Breath alcohol litigation package includes: EBT calibrations.

28. Bid specifies split specimens for every drug screen. Is this accurate?

Answer: No. Drug screens should include IA and GC/MS. Split testing offered for confirmation of non-negative.

29. Please confirm what documents WMATA requires in their litigation packet?

Answer: Urine drug test litigation package includes: Copy of external CCF; Copies of internal chains of custody; Screen results; Confirmation results; Donor ID verification; Photo copy of bottle seals; Copy of MRO results; Certified scientist worksheet; Specimen storage record. Breath alcohol litigation package includes: EBT calibrations.

30. What timeframe would you like vendors to bill expert testimony by? Quarter, half or full hour?

Answer: Hourly

31. Can DOT cards be given to both preplacement and recertification candidates? Will they need to be couriered to any facility?

Answer: Preplacement DOT cards will need to be couriered to WMATA Headquarters.

Recertification DOT cards can be given to employee at completion of exam.

Appendix B

1. Chapter II, Section 1 Period of performance Paragraph 1 and 2 (Page 33) of the RFP is replaced with the following:

The period of performance is One Year commencing on the date of award.

The Authority has the unilateral right to extend this Contract by exercising up to four (4) (12 months) option periods subject to all terms and conditions stated herein.

2. Chapter II, Section 1, OPTIONS – EVALUATION of the RFP should read as Section 2 OPTIONS – EVALUATION
3. Chapter II, Section 2 OPTIONS – EXERCISE should read as Section 3, OPTIONS – EXERCISE
4. RFP SOLICITATION INSTRUCTIONS, Section 14, No. 3, Facilities (Page 13) , of the RFP is replaced with the following:
 3. **Facilities:** Site visit will be conducted to facility is furnished to provide requested services, including, but no limited to: size of waiting area; practice of aseptic techniques; adequate equipment including sound-proof hearing booths, Titmus vision screener, and EBT; and drug test site meeting federal regulations. WMATA prefers that Proposers have local facilities conveniently located within the Washington Metropolitan Area.
5. PART III TECHNICAL SPECIFICATIONS, Section 16, Evaluation Criteria, is deleted (it is a duplication)
6. The PRICE SCHEDULE SHEET is updated as a result of the change in Chapter II, Section 1 Period of performance. Please use the Price Schedule Sheet below:

Base Year

Description/Medical Services	Number of Employees/Applicants	Unit price	Total Price
Urine Drug Screen(UDS) Regulated: Collection, lab test, and MRO verification	200		
Urine Drug Screen(UDS) Non-Regulated ("WMATA Non DOT"): Collection, lab test, and MRO verification	200		
Split Urine Specimen Testing	400		
Alcohol Breath Screen	3000		
Alcohol Breath Confirmation	150		
DOT regulated physical examinations: physical examination, UDS, alcohol breath screen, titmus vision screen, audiogram, dipstick urinalysis	4000		
WMATA Safety Sensitive physical examinations: physical examination, UDS("WMATA Non-DOT"),alcohol breath screen, titmus vision screen, audiogram, dipstick urinalysis	2000		
WMATA (L2)Safety Sensitive physical examinations(L2 Safety Sensitive): physical examination, UDS("Regulated"), alcohol breath screen, titmus vision screen, audiogram, dipstick urinalysis	300		
WMATA (MTPD) physical examinations: physical examination, UDS ("DOT and MTPD Non-DOT"), alcohol breath screen, titmus vision screen, audiogram, dipstick urinalysis, CBC,CMP, lead level	200		
Litigation Package	10		
Expert Testimony: MD	10		
Expert Testimony: MA	10		
Expert Testimony: BAT/collector	10		
Expert Testimony: MRO	10		
Total			

Option Year One

Description/Medical Services	Number of Employees/Applicants	Unit price	Total Price
Urine Drug Screen(UDS) Regulated: Collection, lab test, and MRO verification	200		
Urine Drug Screen(UDS) Non-Regulated ("WMATA Non DOT"): Collection, lab test, and MRO verification	200		
Split Urine Specimen Testing	400		
Alcohol Breath Screen	3000		
Alcohol Breath Confirmation	150		
DOT regulated physical examinations: physical examination, UDS, alcohol breath screen, titmus vision screen, audiogram, dipstick urinalysis	4000		
WMATA Safety Sensitive physical examinations: physical examination, UDS("WMATA Non-DOT"),alcohol breath screen, titmus vision screen, audiogram, dipstick urinalysis	2000		
WMATA (L2)Safety Sensitive physical examinations(L2 Safety Sensitive): physical examination, UDS("Regulated"), alcohol breath screen, titmus vision screen, audiogram, dipstick urinalysis	300		
WMATA (MTPD) physical examinations: physical examination, UDS ("DOT and MTPD Non-DOT"), alcohol breath screen, titmus vision screen, audiogram, dipstick urinalysis, CBC,CMP, lead level	200		
Litigation Package	10		
Expert Testimony: MD	10		
Expert Testimony: MA	10		
Expert Testimony: BAT/collector	10		
Expert Testimony: MRO	10		
Total			

Option Year Two

Description/Medical Services	Number of Employees/Applicants	Unit price	Total Price
Urine Drug Screen(UDS) Regulated: Collection, lab test, and MRO verification	200		
Urine Drug Screen(UDS) Non-Regulated ("WMATA Non DOT"): Collection, lab test, and MRO verification	200		
Split Urine Specimen Testing	400		
Alcohol Breath Screen	3000		
Alcohol Breath Confirmation	150		
DOT regulated physical examinations: physical examination, UDS, alcohol breath screen, titmus vision screen, audiogram, dipstick urinalysis	4000		
WMATA Safety Sensitive physical examinations: physical examination, UDS("WMATA Non-DOT"),alcohol breath screen, titmus vision screen, audiogram, dipstick urinalysis	2000		
WMATA (L2)Safety Sensitive physical examinations(L2 Safety Sensitive): physical examination, UDS("Regulated"), alcohol breath screen, titmus vision screen, audiogram, dipstick urinalysis	300		
WMATA (MTPD) physical examinations: physical examination, UDS ("DOT and MTPD Non-DOT"), alcohol breath screen, titmus vision screen, audiogram, dipstick urinalysis, CBC,CMP, lead level	200		
Litigation Package	10		
Expert Testimony: MD	10		
Expert Testimony: MA	10		
Expert Testimony: BAT/collector	10		
Expert Testimony: MRO	10		
Total			

Option Year Three

Description/Medical Services	Number of Employees/Applicants	Unit price	Total Price
Urine Drug Screen(UDS) Regulated: Collection, lab test, and MRO verification	200		
Urine Drug Screen(UDS) Non-Regulated ("WMATA Non DOT"): Collection, lab test, and MRO verification	200		
Split Urine Specimen Testing	400		
Alcohol Breath Screen	3000		
Alcohol Breath Confirmation	150		
DOT regulated physical examinations: physical examination, UDS, alcohol breath screen, titmus vision screen, audiogram, dipstick urinalysis	4000		
WMATA Safety Sensitive physical examinations: physical examination, UDS("WMATA Non-DOT"), alcohol breath screen, titmus vision screen, audiogram, dipstick urinalysis	2000		
WMATA (L2)Safety Sensitive physical examinations(L2 Safety Sensitive): physical examination, UDS("Regulated"), alcohol breath screen, titmus vision screen, audiogram, dipstick urinalysis	300		
WMATA (MTPD) physical examinations: physical examination, UDS ("DOT and MTPD Non-DOT"), alcohol breath screen, titmus vision screen, audiogram, dipstick urinalysis, CBC,CMP, lead level	200		
Litigation Package	10		
Expert Testimony: MD	10		
Expert Testimony: MA	10		
Expert Testimony: BAT/collector	10		
Expert Testimony: MRO	10		
Total			

Option Year Four

Description/Medical Services	Number of Employees/Applicants	Unit price	Total Price
Urine Drug Screen(UDS) Regulated: Collection, lab test, and MRO verification	200		
Urine Drug Screen(UDS) Non-Regulated ("WMATA Non DOT"): Collection, lab test, and MRO verification	200		
Split Urine Specimen Testing	400		
Alcohol Breath Screen	3000		
Alcohol Breath Confirmation	150		
DOT regulated physical examinations: physical examination, UDS, alcohol breath screen, titmus vision screen, audiogram, dipstick urinalysis	4000		
WMATA Safety Sensitive physical examinations: physical examination, UDS("WMATA Non-DOT"),alcohol breath screen, titmus vision screen, audiogram, dipstick urinalysis	2000		
WMATA (L2)Safety Sensitive physical examinations(L2 Safety Sensitive): physical examination, UDS("Regulated"), alcohol breath screen, titmus vision screen, audiogram, dipstick urinalysis	300		
WMATA (MTPD) physical examinations: physical examination, UDS ("DOT and MTPD Non-DOT"), alcohol breath screen, titmus vision screen, audiogram, dipstick urinalysis, CBC,CMP, lead level	200		
Litigation Package	10		
Expert Testimony: MD	10		
Expert Testimony: MA	10		
Expert Testimony: BAT/collector	10		
Expert Testimony: MRO	10		
Total			

Authorized Signature

Company Name

Date